

Driving Mileage

1. Create the following spreadsheet-->

Daily Driving Mileage							
	03/17/02	03/24/02	03/31/02	04/07/02	04/14/02		
						Total	Average
Sunday	50	40	200	55	43		
Monday	10	15	10	12	11		
Tuesday	50	10	51	11	47		
Wednesday	170	13	11	170	10		
Thursday	20	10	15	25	32		
Friday	36	29	72	31	63		
Saturday	42	28	34	17	65		
total							
average							
max							
min							

2. Use Functions to calculate the total and average miles driven each day of the week
3. Use Functions to calculate the total, average, max and min for each week.
4. Add a header and save this workbook as mileage.
5. Print formulas and values