

	A	B	C	D	E	F	G	H	I	J	K	L	M
1													
2													
3	<b>The Marina Café Monthly Payroll</b>												
4													
5							Deductions						
6	Employee Data							Social					
7		Tax- able	Allow- ance	Rate	Hours Worked	Earnings	Fed Tax	Security 6.30%	Medicare 1.35%	State Tax	Total Deductions	Net Pay	
8	Name												
9	Maria McDuff	M	4	\$8.25	145.00		\$111			\$24.50			
10	Juliet Arias	S	2	\$7.50	122.50		\$92			\$19.75			
11	Gregory Saunders	S	3	\$7.00	72.00		\$49			\$14.50			
12													
13													
14													
15													
16													
17													

1. Create this worksheet & save it as marina.
2. Add your header with your name, date & file name.
3. Calculate the employee's earnings [hours worked \* rate]
4. Calculate each employee's Social Security deduction [earnings \* 6.30%]
5. Calculate Medicare [similar to Social Security]
6. Total Deductions for each employee - add up all of the deduction amounts.
7. Net Pay - how much does the employee go home with? [earnings - total deductions]
8. In cell L13, find the average net pay of the 3 employees
9. What's the average employee earnings? [Put your function in F13.]
10. Landscape the page [so it prints out on one page]
11. In cell E15 calculate the highest rate and employee is paid.
12. Save